



Document Bulletin for Delaware NY

Delaware, NY is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- First page of document must have a Top Margin of 2 inches and side margin of 1 inch
- Recording Hours: M-F, 8:30 AM to 4:45 PM
- Deeds require the TP-584 and the RP 5217 forms
- Chain of Title documents require indexed data for all documents in chain

Document Type	Required Indexing and Attachment
ASSIGNMENT OF RENT ASSIGNMENT OF RENT, ACTION ON CERTIFICATE OF INCORP CERTIFICATE OF INCORP AMENDMENT CERTIFICATE OF INCORP DISCONTINUANCE CIVIL, SEPARATION AGREEMENT DBA (DOING BUSINESS AS) DBA AMENDMENT DBA CORPORATE AMENDMENT DBA CORPORATE DISCONTINANCE DBA DISCONTINUANCE DBA, CORPORATE DEED DEED MISCELLEANOUS DEED, AGREEMENT DEED, ASSIGNMENT OF PROCEEDS OF LIQUIDATION DEED, ASSIGNMENT OF PROCEEDS OF LIQUIDATION, ACTION ON DEED, ASSIGNMENT OF RENTS & LEASES, ACTION ON DEED, ASSIGNMENT OF RENTS AND LEASES DEED, EASEMENT DEED, LAND CONTRACT DEED, MEMORANDUM OF ASSIGNMENT DEED, MEMORANDUM OF CONTRACT DEED, MEMORANDUM OF LEASE DEED, RIGHT OF WAY DEED, STATE APPROPRIATION JUDG AMENDMENT JUDG ASSIGNMENT JUDG PARTIAL SAT JUDG SATISFACTION JUDG UNSATISFIED JUDG, STATE TAX WARRANT JUDGMENT JUDGMENT - TRANSCRIPT STUB JUDGMENT - VACATE JUDGMENT - VACATE AND DISCONTINUE ACTION JUDGMENT BY CONFESSION JUDGMENT, CERTIFICATE OF DISPOSITION	Grantor/Grantee Requesting Party Consideration for Deeds/Mortgages TP-584, 255 Exemption Affidavit, RP-5217 as optional attachments for Deeds/Mortgages Referenced document info (Inst #/Bk/Pg) where applicable **County has requested that all closing documents be sent as (1) single package**

JUDGMENT, CIVIL
JUDGMENT, EXECUTION OF (INCOME OR PROPERTY)
JUDGMENT, EXECUTION OF (INCOME OR
PROPERTY), CIVIL
JUDGMENT, RENEWAL
JUDGMENT, TRANSCRIPT OF
LIEN
LIEN, ACTION ON
LIEN, BUILDING AND LOAN AGREEMENT
LIEN, BUILDING AND LOAN TERMINATION
LIEN, BUILDING LOAN SATISFACTION
LIEN, CERTIFICATE OF APPROVAL
LIEN, COMMITMENT OF LAND
LIEN, CRIME VICTIMS
LIEN, CRIME VICTIMS SATISFACTION
LIEN, FEDERAL TAX
LIEN, FTL CERTIFICATE OF RELEASE
LIEN, FTL PARTIAL RELEASE
LIEN, FTL WITHDRAWAL
LIEN, MECH LIEN AFFID OF SERVICE
LIEN, MECH LIEN EXTENSION
LIEN, MECH LIEN SATISFACTION
LIEN, MECHANICS
LIEN, NOTICE OF LENDING
LIEN, NOTICE OF LENDING DISCHARGE
LIEN, NOTICE OF LENDING TERMINATION
LIEN, REV OF CERTIF OF REL OF FTL
LIEN, SATISFACTION
LIEN, SOCIAL SERV DISCHARGE
LIEN, SOCIAL SERVICES
LIEN, UCC AMENDMENT
LIEN, UCC ASSIGNMENT
LIEN, UCC CONTINUATION
LIEN, UCC TERMINATION
LIEN, UCC1
LIS PENDENS
LIS PENDENS - CANCEL
LIS PENDENS - DISCON ACTION & CANCEL LIS
PENDENS
LIS PENDENS - ORDER CANCELING LIS PEND &
DISCON ACTION
LIS PENDENS AMENDMENT
MILITARY DISCHARGE
MISCELLANEOUS
MISCELLANEOUS - TAX FORECLOSURE LIST
MORTGAGE
MORTGAGE AFFIDAVIT TAX
MORTGAGE AGREEMENT
MORTGAGE ASSIGNMENT
MORTGAGE RELEASE
MORTGAGE, SATISFACTION
MORTGAGE, SUPPLEMENTAL INDENTURE
NOTARY PUBLIC
NOTARY RENEWAL
NOTICE TO VACATE & RELEASE LIEN
OATH OF OFFICE
ORDER CANCELLING SATISFACTION
ORDER VACATING
POWER OF ATTORNEY
POWER OF ATTORNEY, REVOCATION
RELEASE OF LIEN OF ESTATE TAX
VOID
VOID
VOID
VOID
WARRANT SATISFACTION
WILL

