



Document Bulletin for Houghton, MI

Houghton, MI is now electronically recording documents through CSC.

Available documents and required fields are listed in the attached table.

If this county has not been added to your drop down list and/or you would like to e-Record in this county, please contact your CSC representative.

General Requirements for all documents:

- Top 2.5" margin required on first page. All other margins to be 1/2" on all pages.
- Letter and Legal sized documents accepted
- Min 10 pt font
- 300 DPI accepted for documents.
- Recording hours are M-F, 8:00 AM to 4:00 PM (Cut Off Time)

Document Type	Required Indexing and Attachment
Acknowledgment&Assumption	None
Affidavit	
AffidavitOfHeirship	
AffidavitOfScrivenersError	
AffidavitWithDeedTax	
Agreement	
AmendmentOfFixtureFiling	
AmendmentToMortgage	
AssignmentOfFixtureFiling	
AssignmentOfMortgage	
AssignmentOfRents	
BillOfSale	
BillOfSale	
CancellationOfForfeiture	
CertificateOfTrust	
CertificateOfWithdrawal	
ClaimOfLien	
ConsentToTransfer	
ContinuationOfFixtureFiling	
CorrectionOfQuitClaimDeed	
DeedOfRestrictiveCovenants	
DischargeAssignmentOfRents	
DischargeFixtureFiling	
DischargeOfLisPendens	
DNRDeed	
Easement	
EasementTax	
ExchangeDeed	
FixtureFiling	
IrsTaxLien	
LandCorner	
Lien	
ListingCertificate	
LotLineAgreement	
ManufacturersAffidavitOfAffixation	
MapSurvey	

MemorandumOfLandContract MESCLien MESCTaxLienDischarge MiscellaneousDocument MiscellaneousPartialRelease ModificationAgreement Mortgage MortgageDischarge MortgageExtension MortgageReport NoticeOfCommencement NoticeOfForfeiture NoticeOfJudgmentForeclosure NoticeOfLevy NoticeOfLisPendens NoticeOfPersonsClaim PartialReleaseOfFederalTaxLien PartialReleaseOfFixtureFiling PartialReleaseOfJudgmentLien PartialReleaseOfLevy PartialReleaseOfMortgage PartialReleaseOfStateTaxLien PowerOfAttorney ProofOfService QuitClaimDeed QuitClaimDeedTrust RedemptionCertificate ReleaseClaimOfLien ReleaseNoticeOfCommencement ReleaseOfFederalTaxLien ReleaseOfJudgmentLien ReleaseOfLevy ReleaseOfLien ReleaseOfSecurityAgreement ReleaseOfStateTaxLien RerecordMortgage Resolution SatisfactionOfJudgment SecurityAgreement SheriffsDeed StateTaxLien SubordinationAgreement TaxDeed TerminationOfEasement TreasurerNoticeOfForfeiture Will	
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